

Hire Information

		1-5 hours	6-7 hours	8+ hours
1 section **	A or B or C	\$40.00	\$55.00	\$80.00
2 sections **	A/B or B/C	\$80.00	\$110.00	\$155.00
3 sections **	A – C	\$110.00	\$165.00	\$220.00
Lounge		\$55.00	\$80.00	\$110.00
Auditorium		\$140.00	\$200.00	\$260.00
Complex		\$220.00	\$330.00	\$440.00
Bond		\$50.00	\$100.00	\$150.00

** The Multipurpose Room consists of three parts/rooms .**There is a moveable wall between the Lounge and the Auditorium that can be opened to make one large room.**

To make a booking ring the office. Office hours are Monday, Wednesday and Friday 8am - 1pm (phone (03) 216 0281 or email us: office@lindisfarne.org.nz)

Kitchen

- \$25 (if making tea/coffee etc **and you supply your own tea, coffee, etc**)
- \$30 if heating food - \$50 if having a full meal

NB If you wish to have exclusive use of the Kitchen there is a minimum of charge of \$60.

We can supply tea, coffee, milk etc (no food) at the following cost:

- morning tea or afternoon tea only - \$1.50 per person
- morning tea & lunch - \$2.00 per person
- morning tea, lunch, afternoon tea - \$ 2.50 per person

We do have the ability to supply some catering (m/t, lunch and/or a/t) for small groups. Contact us for more Information.

Call Out Charge: A security call out charge of \$100 will be made if hirer is considered to be responsible.

Hire of AV:

\$40.00 if only requiring a microphone

\$45.00 for hire of Data Projector

\$60.00 for hire of Control Room facilities (e.g., power point) - Hire of these facilities are subject to the availability of our operators.

- **All prices inclusive of G.S.T.**
- **There is extra parking available across the road at the Collegiate Rugby Grounds, Lindisfarne Street.**

In the case of a booking late in the day, all functions to cease at 11:30pm. and clear the building by 12:00 a.m.

The building must be cleaned and cleared before departing unless previous arrangements have been made with the Management.

The Administration Committee reserves the right to vary charges (including bonds) where this is deemed to be appropriate.

N.B.

The users of the building are responsible for:

1. Setting up and clearing rooms – They should be left as found
2. Please take all your rubbish with you.
3. Ensuring that they have arranged access to the building
4. Locking up, and setting the Security Alarm if they are the last users for the night.
5. Evacuation procedures in case of an emergency. This will include care of and provision for those classified as disabled persons.
6. The management of any risks associated with this event / activity.
7. Tape, for securing cables to the floor, is available.
8. Please report any breakages, and payment would be appreciated.
9. **Damage** – any excessive damage to building or equipment will be charged at cost of repair or replacement.