

LINDISFARNE METHODIST COMMUNITY CENTRE

AVAILABLE FOR PUBLIC HIRE

		Setting up room (prior to booking time)	1-5 Hours	6-7 Hours	8+ Hours
1 Section **	Seats up to 30	\$20 per hour	\$42	\$58	\$84
2 sections**	Seats up to 60	\$20 per hour	\$84	\$115	\$163
3 sections **	Seats up to 100	\$20 per hour	\$115	\$173	\$231
Lounge #	Seats up to 50	\$20 per hour	\$58	\$84	\$115
Auditorium #	Seats up to 120	\$20 per hour	\$147	\$210	\$273
Complex		\$20 per hour	\$231	\$346	\$462

**** The Multipurpose room consists of three parts/rooms**

#There is a moveable wall between the Lounge and Auditorium that can be opened to make one large room

-Setting up room prior to your booked time is by arrangement only

To make a booking ring the office or send an email.

Office hours are Monday - Friday 9:30am – 12:30pm

Phone: (03)2160281. Email: office@lindisfarne.org.nz

Kitchen: \$26 if making tea/coffee (you supply your own tea/coffee)

\$32 if heating food

\$53 if having a full meal

** If you wish to have exclusive use of the kitchen there is a minimum charge of \$63

Data Projector: \$47 (Wi-Fi available – No charge)

Catering: We do have the ability to supply some catering (morning tea/lunch/afternoon tea) for small groups. Please contact our office for further information.

Call out charge: A security call out charge of \$100 will be made if hirer is considered to be responsible.

There is a mobile lectern available for which there is no charge.

All Prices are inclusive of G.S.T

In the case of a booking late in the day, all functions to cease at 11:30pm. and clear the building by 12:00 a.m.

The building must be cleaned and cleared before departing unless previous arrangements have been made with the Management.

The Administration Committee reserves the right to vary charges (including bonds) where this is deemed to be appropriate.

N.B.

The users of the building are responsible for:

1. Setting up and clearing rooms – They should be left as found
2. Please take all your rubbish with you.
3. Ensuring that they have arranged access to the building
4. Locking up, and setting the Security Alarm if they are the last users for the night.
5. Evacuation procedures in case of an emergency. This will include care of and provision for those classified as disabled persons.
6. The management of any risks associated with this event / activity.
7. Tape, for securing cables to the floor, is available.
8. Please report any breakages, and payment would be appreciated.
9. **Damage** – any excessive damage to building or equipment will be charged at cost of repair or replacement.